

2013 Annual Information Statement (AIS) data

Updated June 2020

Background

There are approximately 60 000 charities registered with the ACNC. Each year, registered charities are required to submit an Annual Information Statement (**AIS**) with the ACNC.

Generally, charities are required to submit their AIS within six months of the end of their reporting period – for example, by 31 December for a charity with a 30 June financial year end.

This dataset provides a record of the [2013 AISs](#) submitted by charities, that is, the statements submitted for the 2013 reporting period. For most charities that will be for the financial year 1 July 2012 – 30 June 2013, for others it will be the 2013 calendar year. There are also a small number of charities that will have particular reporting periods.

For the 2013 financial year (being the first period for reporting to the ACNC), the Commissioner exercised her discretion to extend the due date for lodgment to 31 March 2014. As at August 2014, approximately 42 000 registered charities have filed their 2013 AIS with the ACNC. The dataset is updated fortnightly.

Registered charities can apply to the ACNC to have some or all of the information they provide withheld from the ACNC Register (www.acnc.gov.au/findacharity). There are only limited circumstances when the ACNC can agree to withhold information, including because the information:

- is commercially sensitive and it could cause harm
- is false, confusing or misleading
- is offensive
- could endanger public safety
- falls within the circumstances allowed by the regulations (such as if the information identifies a private donor in relation to a private ancillary fund).

Some charities have asked for their details to be withheld. If their withholding request is pending or has been approved, the AIS data relating to these charities has been excluded from this dataset.

The AIS information for individual charities can be viewed at www.acnc.gov.au/findacharity.

The 2013 AIS dataset on data.gov.au can be used to find the AIS information lodged by more than one charity, for example for research purposes. It can also be used to filter and sort by different variables across all the AIS information that the ACNC has received for the 2013 reporting period.

The data

Charity details

ABN – question 1

This is a charity's Australian Business Number (ABN). To register with the ACNC, charities must have an ABN. Organisations apply for an ABN through the Australian Business Register, and must meet certain conditions to do so. Additional information about eligibility to register for an ABN and the registration process itself is available online at: <http://abr.gov.au>.

Each charity in the AIS data set will have an ABN, and this might be the easiest way to uniquely identify each record. All data in this field is numeric.

Charity Name – Question 2

This is a charity's formal name as it appears on legal or official documents. This is a free text response provided by the organisation at Question 2 of the AIS. Each charity in the data set has a legal name.

The data in this field is free text, and can contain numbers, letters and punctuation symbols.

Other organisation names – Question 3

In some cases, a charity might have one or more trading names, or other names. These might be similar or completely different to their legal name, and are often the name(s) by which the charity is best known by in the general community.

The data in this field is free text, and can contain numbers, letters and punctuation symbols. If the field is blank, it means that the charity did not provide any information to this question.

Charity status

This column displays the charity's current registration status with the ACNC.

Some charities that no longer have an active registration might still have needed to lodge for 2017, or may have had their registration revoked in the time between lodging and when the dataset was generated.

Charities can be revoked for a variety of reasons. Some choose to voluntarily revoke after winding up. Others are revoked due to non-compliance (which includes failing to submit two Annual Information Statements).

Data in this field can include the following:

- 'Registered' - the charity's registration is active
- 'Revoked Compliance' - the charity's registration was revoked due to compliance action taken by the ACNC
- 'Revoked Double Defaulter' – the charity's registration was revoked due to failure to submit any 2 Annual Information Statements

- 'Revoked Registration' – the charity's registration was revoked as it is no longer entitled to registration as a charity
- 'Revoked RTS' - the charity has been revoked as we have been unable to contact the charity (ACNC correspondence has been 'returned to sender')

Charities can also apply to have their registration revoked by the ACNC. There are four types of voluntary revocation:

- 'Voluntarily Revoked But No Longer Wants To Be A Charity'
- 'Voluntarily Revoked Merged'
- 'Voluntarily Revoked No Longer Operating'
- 'Voluntarily Revoked Not Entitled To Be A Charity'.

Charity address– Question 4

The fields relating to this question are:

- Address type
- Address line 1
- Address line 2
- Town City
- State
- Postcode
- Country

These fields contain the business address details provided by each charity at Question 4. Where a field is blank it means that no information was provided by the charity for that particular field. The 'Address line 2' field will be blank for many charities.

For registered charities, the ACNC will provide the business address (where provided by the charity).

For revoked charities, the ACNC will only provide the postcode and country. The other fields (Address line 1, Address line 2, Town/City and State) will be blank.

Operating locations

Operating Countries – Question 17

This field contains the details of any countries other than Australia in which the charity operates. The information in this field is based on the ISO 3166-1 alpha 3 codes, which can be found at http://www.iso.org/iso/country_codes.htm.

Where a charity operates in more than one overseas location, there will be multiple country codes separated by a comma (e.g. BRA,KHM,TCD). If there is no information in this field, it means that the charity has not stated that they operated in an overseas country on their AIS.

Operating states/territories – Question 17

The fields relating to this question are:

- Operates in ACT
- Operates in NSW
- Operates in NT
- Operates in QLD
- Operates in SA
- Operates in TAS
- Operates in VIC
- Operates in WA

If a charity indicated that they operated in a state or territory within Australia, 'Y' will be recorded in the column for the relevant state or territory. If they did not indicate that they operated in the state or territory, the field will be blank.

Charitable purposes – question 8

To become and remain registered as a charity, an organisation must have a 'charitable purpose'. On the 2013 AIS, charities were able to select from five answers to this question. These types of charitable purpose are also known as 'subtypes'.

The first four purposes that could be selected are:

- The relief of poverty, sickness or the needs of the aged Operates in NSW
- The advancement of education
- The advancement of religion
- The provision of child care services

If a charity indicated that they had any of the first four purposes (other than other purposes beneficial to the community', 'Y' will be recorded in the column for the relevant purpose. If they did not indicate that they had this purpose, the field will be blank.

Other purposes beneficial to the community

Charities are prompted to fill to this field if they select the category 'other purposes beneficial to the community' as a charitable purpose. This field consists of free text, and may contain alphabetical, numerical or punctuation characters. If the field is blank it means that the charity did not advise that they had other purposes beneficial to the community.

Basic religious charity(BASIC RELIGIOUS)

Some charities are eligible to be registered as a 'basic religious charity'. This is the case if the charity:

- has a charitable purpose of 'advancing religion'
- could not be registered as any other subtype of charity
- is not a company or incorporated association
- is not part of a reporting group
- is not endorsed for deductible gift recipient status
- did not receive more than \$100,000 in government grants in the last financial year, or in either of the past two financial years.

If a charity is a basic religious charity, it does not have to:

- answer the financial information questions in the 2014 (or any future) AIS regardless of its size
- submit annual financial reports to us (even if it is a medium or large charity)
- comply with ACNC governance standards.

Charities will answer 'yes' (recorded as 'Y') if they meet the criteria of a basic religious charity, and 'no' (recorded as 'N') if they do not meet the criteria. They may also respond 'not applicable' (recorded as A) if they do not have the charitable purpose of 'advancing religion'. If the field is blank, it means the charity did not provide any information for this question.

Activities

Conducted activities – Question 11

This field records whether or not a charity conducted any activities in the last financial year. If the question is answered 'yes', this field is populated with 'Y'. If the question is answered 'no', the field is blank.

If a charity answers 'no' to this question, they are not required to provide information about the activities they conducted or the beneficiaries that they helped.

Main Activity – Question 12

As well as nominating all the activities that they conducted in the past year, charities are also asked to nominate a 'main activity'. This field is populated with text matching the descriptors of the charity's nominated main activity.

Activities – Question 12

In this question charities select the activities that they conducted during the financial year. Each activity is represented by a separate column in the dataset. If a charity indicated that they conducted the activity, 'Y' will be recorded in the column for the relevant activity. If they did not indicate that they conducted the activity, the field will be blank. The activities that could be selected are:

- Animal protection
- Aged care activities
- Civic and advocacy activities
- Culture and arts
- Economic, social and community development
- Emergency and relief
- Employment and training
- Environmental activities
- Grant-making activities
- Higher education
- Hospital services and rehabilitation activities
- Housing activities
- Income support and maintenance
- International activities
- Law and legal activities
- Mental health and crisis intervention
- Political activities
- Primary and secondary education
- Religious activities
- Research
- Social Services
- Sports
- Other education

- Other health service delivery
- Other recreation and social club activity
- Other

Other Activity Description

If a charity has stated that they conducted 'other' activities during the financial year, they are prompted to describe those other activities using 'free text'. If a charity has provided this information in their AIS, it will appear in this field. If a charity did not provide any information at this field, it will be blank.

How purposes were pursued – Question 13

This is a free text response where charities explain how they pursued their charitable purposes during the financial year. Charities are asked to respond up to a word limit of 300 words. If no information was provided for this field, it will be blank.

Will purposes change in the next financial year – Question 14

In this question, charities are asked whether they are going to change their charitable purposes in the next financial year.

If a charity answers 'yes' to this question, 'Y' will be recorded in the field. If no information is provided for this field, it will be blank.

Description of purposes change if applicable – Question 14

Charities are prompted to complete this question if they answer 'yes' to the question about whether their charitable purpose is going to change in the next financial year.

This field contains free text and describes in up to 300 words how a charity is going to change the way it pursues its charitable purposes. If no information is provided, this field will be blank.

Charity size and financial year

Charity Size – Question 7

This question relates to the size of the charity, in terms of their annual turnover. Charities can answer either 'small', 'medium' or 'large', based on an estimate of their revenue for the last financial year.

Guidance on completing this question was included in the 2013 Annual Information Statement, to help charities match with the statutory revenue categories:

Size	Revenue estimate for the last financial year
Small	Revenue less than \$250,000
Medium	Revenue of \$250,000 to \$999,999
Large	Revenue of \$1 million or more

This field will be populated with one of the responses above – either 'Small' , 'Medium' or 'Large'. This information will not be available for a charity if they have not provided a response to this question on their AIS.

Financial year end – Question 6

This is the day and month that the charity has reported as being the end of its financial that they use for their accounting purposes, if they have a financial year ending on a day other than 30 June. Having a financial year end that is different to 30 June is also known as having a substituted accounting period.

The field is in the format of 'DD-Mmm', where 'DD' is the date of the month, and 'Mmm' is the month of the year. For example, '31-Mar' means that the charity's financial year ends on 31 March of each year.

Beneficiaries – question 15

The people or groups of people that are helped by the activities of charities are referred to as 'beneficiaries'.

On the 2013 AIS, charities were able to select from 21 answers to this question. Charities can nominate as many or as few beneficiary types as apply.

If a charity indicated that they helped a type of beneficiary, 'Y' will be recorded in the column for the relevant beneficiary. If they did not indicate that they helped this type of beneficiary, the field will be blank. The beneficiaries that could be selected are:

- Aboriginal or Torres Strait Islanders
- Aged persons
- Children
- Communities overseas
- Ethnic groups
- Gay, Lesbian, Bisexual, Transexual and Intersex persons
- General community in Australia
- Men
- Migrants, Refugees or Asylum Seekers
- Pre or post-release offenders
- People with chronic illness
- People with disabilities
- People at risk of homelessness
- Unemployed persons
- Veterans or their families
- Victims of crime
- Victims of disasters
- Women
- Youth
- Other charities
- Other beneficiaries not listed

Others not listed – description

Charities can also select 'others not listed' as a beneficiary type. If they do, they are prompted to provide a detailed response at this question. The information in this field (if any) is a description of the beneficiaries of the charity that are not included in the specified beneficiary categories. This field will be in free text. If it is blank, it means that no response was provided to this question.

Resources

Number of paid/unpaid volunteers – Question 16

The fields relating to this question are:

- Staff Full time
- Staff Part time
- Staff Volunteers

Charities were asked to estimate the number of full time employees, part time employees and volunteers who worked for their charity during the financial year.

Each of the fields will contain either a number, or will be blank if no information was provided for the relevant field. The number will represent the number of full time, part time and/or volunteers that each charity stated they had for the year.

Reporting and regulatory obligations

The fields in this section are optional, and not all charities chose to complete these questions in their 2013 AIS. Because of this, one or more of the fields in this section may be blank for many charities.

Other Commonwealth agency reporting obligation – Question 18

This question asks charities to nominate any Commonwealth department or agencies that they had a corporate or financial reporting obligation to over the previous financial year, other than the ACNC. Charities were asked specifically not to include the Australian Taxation Office.

This column contains the abbreviations of the Commonwealth regulators nominated by each charity for this question. On the online version of the form, charities were given a list of regulators to select from. If a field is blank, it means that the charity either did not provide any information for this question, or that they nominated a free text response for 'Other regulator'.

The official list of abbreviations for Commonwealth departments can be reviewed at this link: https://www.dpmc.gov.au/accountability/filelist/acronyms_abbreviations.cfm.

Other regulator details if selected – Question 18

This field contains free text responses (if any) of the regulators each charity stated that they had corporate or financial reporting obligations to in the previous financial year.

Reporting program details – Question 18

This field contains free text responses (if any) of the reporting program details each charity stated that they had corporate or financial reporting obligations to in the previous financial year.

Regulated by the states? – Question 19

These fields relate to Question 19 in the AIS – which asks charities to answer:

“Apart from any corporate reporting obligation you may have to a state or territory regulator (under associated incorporations or cooperatives legislation), did you report to any state or territory department or agency over the last financial year?”

The example that was given for this question was reporting in respect of fundraising or grant acquittals.

If a charity indicated that they had non-corporate reporting obligations to a state or territory department or agency in the financial year, ‘Y’ will be recorded in the column for the relevant state. If they did not indicate that they reported to a department or agency in this state, the field will be blank. The relevant fields are:

- Reporting obligations ACT
- Reporting obligations NSW
- Reporting obligations NT
- Reporting obligations QLD
- Reporting obligations SA
- Reporting obligations TAS
- Reporting obligations VIC
- Reporting obligations WA

Hours spent reporting to Commonwealth, state and territory departments and agencies – Question 20

The fields relating to this question are:

- Reporting hours paid
- Reporting hours unpaid
- Reporting hours total

This question relates to the corporate or financial reporting obligations that charities have to Commonwealth, state or territory departments or agencies (excluding any hours taken up by reporting obligations to the Australian Taxation Office).

For the purposes of the 2013 AIS, charities have been asked to advise the number of hours spent on this reporting during the 2013 year by each paid and unpaid staff. They have also been asked to provide on the total number of hours spent reporting by both types of staff.

Version control

Version	Date	
1.0	September 2014	Initial version published.
1.1	June 2020	Document updated to reflect that revoked charities will not have their business address published. Inclusion of charity status as a column (column D). Other minor changes.